



Local Government Act 1972  
**Whalley Parish Council**

Members of the Council, you are summoned to a Meeting of the Parish Council to be held on  
Thursday 17<sup>th</sup> October 2024 in the Calder Room, Whalley Old Grammar School at 7.30pm

Signed: *EKHaworth*

Liz Haworth - Clerk & Responsible Finance Officer

**Minutes**

Agenda items should be submitted to the Clerk seven clear days before the meeting.  
The Clerk will forward Councillors, all relevant information and supporting documents, 3 clear days  
before the meeting.

<b>1.</b>	<b>Attendance &amp; Apologies</b>	
	Present: Cllr Allen, Cllr Ball, Cllr Carlton, Cllr Highton (Chairman), Cllr Mirfin, Cllr Threlfall, Cllr Vickers. Apologies: Cllr Smith. In Attendance: Liz Haworth (Clerk) 3 members of the public.	2646/24
<b>2.</b>	<b>Declaration of Interests</b>	
	There were no declarations of disclosable pecuniary, other registrable and non registrable interests in items for discussion on the agenda.	2467/24
<b>3.</b>	<b>To Approve the Minutes of the Previous Parish Council Meeting</b>	
	It was resolved to approve and confirm the accuracy of the Minutes of the meeting held Thursday 19 <sup>th</sup> September 2024.	2468/24
<b>4.</b>	<b>To Receive the Minutes of other Committees/Meetings</b>	
	It was resolved to receive the minutes of 4.1 WPC Planning Committee Thursday 19 <sup>th</sup> September 2024. 4.2 WWBJBC Committee Wednesday 10 <sup>th</sup> July 2024.	2469/24 2470/24
<b>5.</b>	<b>To Adjourn the Meeting for Public Discussion</b>	
	The meeting was adjourned for members of the public wishing to speak at the meeting in respect of items on the agenda or to update on relevant village matters. (5 mins per person) Whalley Train Station – all services running as normal. The Dales Rail timetable may be under review for the winter months. WIB are managing the planters. The sign has been placed back on the railway bridge. Electrics yet to be resumed.	2471/24
<b>6.</b>	<b>Monthly Financial Report</b>	
	It was resolved to Authorise Accounts, Payments, Receipts & Balances for October 2024.	2472/24

Whalley Parish Council Approved Minutes Ref No:				Cash Book	OCTOBER 2024			
Chq No.	Date	Inv no.	Payee / Payer	Description	NW Curr £	NW QE2 £	Skipton £	Total £
DD	01/10/2025		Easy Web	Website/Email Services	(86.75)			(86.75)
Bankline	21/10/2024		E Haworth	Salary/Expenses/Mileage	(1,182.61)			(1,182.61)
Bankline	21/10/2024		HMRC	ITE286 NI£30.56 ENI£92.74	(409.30)			(409.30)
Bankline	21/10/2024		E Haworth	Reimbursement Cable Ties	(16.58)			(16.58)
Bankline	21/10/2024	108072	E Haworth	RBLI/Tommy Lamp Post Signs	(215.98)			(215.98)
Bankline	21/10/2024	602	Abbey Gardening Services Ltd	Parish Churchyard (September)	(418.80)			(418.80)
Bankline	21/10/2024	607	Abbey Gardening Services Ltd	Vale Gardens (September)	(327.60)			(327.60)
Bankline	21/10/2024	171469	RVBC	Temp Road Closure	(47.67)			(47.67)
Bankline	21/10/2024	2E+08	E-On Next	Vale Gardens Electricity	(16.96)			(16.96)
Bankline	21/10/2024	251124-1	SLCC	Membership Renewal	(188.00)			(188.00)
Bankline	21/10/2024	251194-1	SLCC	Principal Member	(9.17)			(9.17)
Bankline	21/10/2024	JM2748	WEF	Room Hire	(28.00)			(28.00)
Bankline	21/10/2024	38	Altham Parish Council	King St SpID	(163.30)			(163.30)
Bankline	21/10/2024	Z3916	Tree Check	Tree Report Parish Churchyard	(300.00)			(300.00)
TRF	21/10/2024		Ttees WPC	Skipton BS	(25,000.00)		25,000.00	0.00
<b>Movement in Month</b>					<b>(28,410.72)</b>	<b>0.00</b>	<b>25,000.00</b>	<b>(3,410.72)</b>
Cash Book Balance at START of Month					68,854.13	1,095.00	56,705.68	126,654.81
Cash Book Balance at END of Month					<b>40,443.41</b>	<b>1,095.00</b>	<b>81,705.68</b>	<b>123,244.09</b>
<b>Bank Reconciliation</b>					NW Curr £	NW QE2 £	Skipton £	Overall £
Bank Statement Balance at START of month					68,854.13	1,095.00	56,705.68	126,654.81
								0.00
Cash Book Balance at START of month					68,854.13	1,095.00	56,705.68	126,654.81

## 7. Precept Budget Meeting

7.1 There were no specific project items to be included in Precept Budget Planning Preparation 2025-26. SpID reserves to be considered for purchase of a SpID.

2473/24

7.2 It was resolved to agree the date of Thursday 28<sup>th</sup> November at 7pm for Precept Budget Meeting.

2474/24

## 8. Partnership Meetings

Reports were received from Borough/County Councillors and partnership meetings Councillors have attended **which impact on the Parish** e.g., LCC, RVBC, Parish Liaison, Police Partnership meeting updates.

Cllr Mirfin updated on flail cutting on Station Rd & Accrington Rd. Ongoing works to culverts on Broad Lane. He has requested road marking to be refreshed in key areas. Work continues on the Flooding Awareness with the petition to engage the Environmental Agency to resume flood prevention measures in Whalley. The petition can be signed <https://chn.g.it/bDXrY5WVNN>

2475/24

Cllr Threlfall & Highton attended the Police Stakeholders Meeting. Topics included behaviours around The Aviary noise and residents. The Council will support the hire of rooms for meetings to reach a resolution. Wiswell Lane HGV traffic, the Police stated that they would contact HGV drivers found using Wiswell Lane improperly, upon receiving photographic evidence of the misuse. Police reminded residents to lock their vehicles as items are being stolen from unlocked cars.

2476/24

<b>9.</b>	<b>Speeding Awareness/Joint Working Group/Traffic Matters</b>																																							
	<p>9.1 Cllr Threlfall reported on the Working Group who will continue to lobby LCC for funding Road Safety Strategies.</p> <p>The below Speed Survey Summary Report shows the results of the SpID erected on King Street opposite the Post Office from 16<sup>th</sup> September to 7<sup>th</sup> October.</p> <table border="1"> <thead> <tr> <th colspan="2">2024 Speed Survey</th> <th rowspan="2">Comments:</th> </tr> <tr> <th>Location:</th> <td>LC99 King Street, opp Post Office</td> </tr> <tr> <th>From</th> <th>To</th> <td rowspan="2"> <p>Only 82 vehicles were registered as exceeding the speed limit (30mph).</p> <p>The highest speed in the survey was 40mph.</p> <p>Although the number of vehicles exceeding the speed limit was small, 2 vehicles were registered at 40mph on Monday 23/9 and Monday 30/9 both at 3pm.</p> <p>The highest speed in the period was 40mph. 5 vehicles were recorded at this speed.</p> <p>Where vehicles exceeded the speed limit (albeit small numbers) the average speeds were as follows:</p> <table border="1"> <tr><td>Mondays</td><td>34</td></tr> <tr><td>Tuesdays</td><td>32.5</td></tr> <tr><td>Wednesdays</td><td>32.5</td></tr> <tr><td>Thursdays</td><td>33.4</td></tr> <tr><td>Fridays</td><td>33.3</td></tr> <tr><td>Saturdays</td><td>33.1</td></tr> <tr><td>Sundays</td><td>32.8</td></tr> </table> </td> </tr> <tr> <td>16 September 2024</td> <td>7 October 2024</td> </tr> <tr> <td>No. of Vehicles</td> <td>108,126</td> </tr> <tr> <td>Ave Daily Vehicles</td> <td>6,688</td> </tr> <tr> <td>Max Speed</td> <td>40</td> </tr> <tr> <td>85th Percentile Speed</td> <td>22.1</td> </tr> <tr> <td>50th Percentile Speed</td> <td>17.5</td> </tr> <tr> <td>Average Speed</td> <td>17.45</td> </tr> <tr> <td>Vehicles over speed limit</td> <td>82</td> </tr> </thead></table> <p>The next SpID will be erected at LC27 70 Mitton Road (inbound) on 28<sup>th</sup> October 2024.</p> <p>Full details of the report are available on the Parish Council Website. <a href="https://www.whalleyparishcouncil.org.uk/other-documents.php">https://www.whalleyparishcouncil.org.uk/other-documents.php</a></p>	2024 Speed Survey		Comments:	Location:	LC99 King Street, opp Post Office	From	To	<p>Only 82 vehicles were registered as exceeding the speed limit (30mph).</p> <p>The highest speed in the survey was 40mph.</p> <p>Although the number of vehicles exceeding the speed limit was small, 2 vehicles were registered at 40mph on Monday 23/9 and Monday 30/9 both at 3pm.</p> <p>The highest speed in the period was 40mph. 5 vehicles were recorded at this speed.</p> <p>Where vehicles exceeded the speed limit (albeit small numbers) the average speeds were as follows:</p> <table border="1"> <tr><td>Mondays</td><td>34</td></tr> <tr><td>Tuesdays</td><td>32.5</td></tr> <tr><td>Wednesdays</td><td>32.5</td></tr> <tr><td>Thursdays</td><td>33.4</td></tr> <tr><td>Fridays</td><td>33.3</td></tr> <tr><td>Saturdays</td><td>33.1</td></tr> <tr><td>Sundays</td><td>32.8</td></tr> </table>	Mondays	34	Tuesdays	32.5	Wednesdays	32.5	Thursdays	33.4	Fridays	33.3	Saturdays	33.1	Sundays	32.8	16 September 2024	7 October 2024	No. of Vehicles	108,126	Ave Daily Vehicles	6,688	Max Speed	40	85th Percentile Speed	22.1	50th Percentile Speed	17.5	Average Speed	17.45	Vehicles over speed limit	82	<p>2477/24</p> <p>2478/24</p>
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	9.2 The Council are still awaiting a response from LCC re Wiswell Lane sign request and Transport/Highways review request.	2479/24																																						
	9.3 The Council noted the proposed road closure notice on Station Road Whalley, 4/12/24-7/12/24 from 2200 – 0600 hours.	2480/24																																						
	9.4 The Council noted the proposed road closure notice for Ribble Valley 10k Road Race 29/12/24 from 0915 -1145 hours.	2481/24																																						
	9.5 The Council noted the proposed road closure notice on Sabden Road, Whalley 3/12/2024 from 0930-1530 hours.	2482/24																																						
<b>10.</b>	<b>Parish Online</b>																																							
	The Council resolved to proceed with the three-month free trial of the mapping tool. Cllr Vickers will lead on this task.	2483/24																																						
<b>11.</b>	<b>Planning Permission Whalley Sports Park</b>																																							
	This item was adjourned until the next meeting as Cllr Smith gave his apologies for the meeting.	2484/24																																						
<b>12.</b>	<b>Remembrance Sunday 10<sup>th</sup> November 2024</b>																																							
	12.1 The clerk confirmed that arrangements to close the road had been confirmed by RVBC and with Kays Highways Management for the Remembrance Sunday Parade 10 <sup>th</sup> November Parade 2024.	2485/24																																						
	12.2 The Council resolved to hire and employ the use of a PA System at a cost of £325 for use at the War Memorial Service.	2486/24																																						

	It was reported that the methodist church are serving teas and coffee at the methodist hall after the service.	
<b>13.</b>	<b>Benches</b>	
	It was resolved to approve ordering four benches at a cost of £2100 as per budget plan.	2487/24
<b>14.</b>	<b>Reports by Cllrs &amp; Clerk as INFORMATION only – Not for debate</b>	
	<p>Items arisen, correspondence received since the last meeting for information only, that may result in future agenda item.</p> <ul style="list-style-type: none"> <li>• Rural Bulletins</li> <li>• Whalley Queen St RAG Reports</li> <li>• Trading Standards/Consumer Alerts</li> <li>• RVBC Updates</li> <li>• Neighbourhood/Stay In The Know updates/Crime Figures September</li> <li>• Calderstones Cemetery, Friends of Calderstones and Brockhall Hospital Cemeteries</li> <li>• CPRE Newsletter</li> <li>• RIBBLE VALLEY BOROUGH COUNCIL NEWS RELEASES - GRANTS AND PENSION CREDIT</li> <li>• LCC - Urgent Action Required - People with Immigration Statuses</li> <li>• Lancashire Parish and Town Council Conference Saturday 2 November</li> <li>• Christmas Lights – verbal update</li> <li>• Whalley Bells Centenary Fund Celebration Day</li> <li>• Waste Bins - King Street Whalley - verbal update</li> </ul> <p>Cllr Threlfall attended the Village Hall meeting. They are continuing with ongoing improvements, have had a recent fire assessment and they have bookings through to next year.</p> <p>Cllr Ball reported that a Laburnum Tree had come down in the churchyard. As it appeared unsafe, a tree surgeon was instructed to remove it from the churchyard. A horse chestnut that has had failing branches has received planning approval to removal the risk. The Adam Cottam Trust – Almshouses have built reserves of £14k and are due to have their accounts audited.</p> <p>Cllr Highton reported that the new festive displays had been ordered as agreed. The bin issues remain on King Street. A tree had come down on the river footpath on Accrington Road, which has now been removed.</p>	<p>2488/24</p> <p>2489/24</p> <p>2490/24</p>
<b>15.</b>	<b>Next Meeting Date</b>	
	It was resolved to approve the next meeting date of Thursday 21 <sup>st</sup> November 2024 at 7.30pm to be held at Whalley Old Grammar School.	2491/24

Meeting Closed at 9.25pm

*Draft Minutes Subject to Confirmation*